

ALSTER MODEL UNITED NATIONS

BOOKLET



2017

Dear Delegate,

During the next four days, you and all the other delegates will come together and debate. You will talk about the global challenges that people around the world are facing right now: issues like pollution, access to natural resources, terrorism and the treatment of refugees. These are problems that we will all have to face because they are not going to be solved within the next couple of years.

They will not be solved by those politicians who are currently in governments all around the world. And they will not to be solved by a single nation. The entire world has to cooperate - across borders and generations - to fight poverty, to live safely and act sustainably. Currently, the United Nations are trying to achieve exactly that. However, they are not the ones to solve these problems. For the current diplomats in the United Nations, it is already too late. The ones who will make the change are most likely still in school. Like You. Dive in and try to develop ideas in your debates because the issues on the agenda will concern you and your generation.

I hope that you will have a great time in Hamburg and that you will enjoy inspiring debates!

As this year's Secretary General, I welcome you to Alster Model United Nations 2017.

Yours sincerely,



Anton Falck

Secretary General of AMUN

Dear Delegates, Chairs and MUN-Directors,

Welcome to the City of Hamburg and especially Alster Model United Nations 2017!

Throughout the last months, we have been working hard on this year's conference. This included organising everything from printing placards, badges and note and amendment paper you will be using during the next days to the communication with sponsors, researching issues to be debated, creating several documents, trying to find hosts, and assigning the delegations.

To complete all these tasks, it needed a productive and effective Executive Team. This was one of the biggest challenges after last year. Our possibilities to fill in the needed positions were scarce. However, we found a capable team and were able to develop not only as single persons but also as a team. I enjoyed the last year, with all of its ups and downs.

I am sure that in the following days we will see fruitful debates in which all of you will be able to make progress concerning not only your knowledge of the issues and your English and debating skills. You will also have the chance to get to know your fellow delegates and find friends from several countries.

MUNs are a great possibility to have an amazing time and learn a lot. Let us take the chance and have four amazing days!

Yours sincerely,



Marvin Carl

Conference Manager of AMUN

Table of Content

Welcome Letters	page 2
Table of Content	page 3
Issues on the Agenda and Committees	page 3
Programme of Events	page 4
How to AMUN	
<i>Who is Who?</i>	Page 5
<i>Important Vocabulary/Phrases</i>	page 5
<i>Dos and Don'ts</i>	page 5
<i>Most important Points and Motions</i>	page 6
<i>Preambulatory Clauses (PCs)</i>	page 7
<i>Operative Clauses (OCs)</i>	page 7
Executive Team: Contact Information	page 7

Issues on the Agenda and Committees

1st Committee (DISEC)

- Preventing the use of lethal autonomous weapon systems
- Improving international efforts to prevent terrorist attacks by terrorist cells and single perpetrators

Chairs: Manuel Loparco, Karoline Jorgensen

2nd Committee (ECOFIN)

- Promoting sustainable tourism focusing on environmental protection
- Stabilizing currencies in South America

Chairs: Sebastian Hallstein Mortensen, Stella Jacobs

3rd Committee (SOCHUM)

- Eliminating female genital mutilation
- Supporting international efforts towards the reunification of refugees with their families

Chairs: Anna Skov, Rosa-Lotta Konerding

4th Committee (SPECPOL)

- Reducing air pollution in metropolitan areas
- Taking measures to ensure the safety of journalists

Chairs: Fred Qvortrup, Anton Sundorf Holm

6th Committee (legal)

- Establishing guidelines for the privatization of water
- Solving the issue of territorial disputes in South China Sea

Chairs: Albert Oliva, Lina Meyer

Programme of Events

All activities in committees and the (de-)briefings will take place in building D.

Wednesday, September 20th

		Location
9:00 a.m.-9:45 a.m.	Welcoming	Hamburg City Hall
10:00 a.m. -12:00 noon	Opening Ceremony	Hamburg City Hall
12:15 p.m.-1:15 p.m.	Tour of Hamburg City Hall	Hamburg City Hall
1:15 p.m.-2:15 p.m.	Lunch break <i>No food provided</i>	Hamburg downtown
1:30 p.m.-2:10 p.m.	Chair-briefing	Allocated room 1 st committee
2:15 p.m.-5:15 p.m.	Lobbying	Allocated rooms
5:20 p.m.-5:45 p.m.	Chair-debriefing	Allocated room 1 st committee
6:00 p.m.-9:00 p.m.	Evening event	Klosterschule

Please buy your own lunch.

There will be a chance to relax and change clothes in school before the evening event.

Thursday, September 21st

8:10 a.m.-8:30 a.m.	Chair-briefing	Allocated room 1 st committee
8:30 a.m.-1:00 p.m.	Committees in session	Allocated rooms
1:00 p.m.-2:15 p.m.	Lunch break	Cafeteria
2:15 p.m.-5:00 p.m.	Committees in session	Allocated rooms
5:00 p.m.-5:30 p.m.	Chair-debriefing	Allocated room 1 st committee

Friday, September 22nd

8:10 a.m.-8:30 a.m.	Chair-briefing	Allocated room 1 st committee
8:30 a.m.-1:00 p.m.	Committees in session	Allocated rooms
1:00 p.m.-2:15 p.m.	Lunch break	Cafeteria
2:15 p.m.-5:00 p.m.	Committees in session	Allocated rooms
5:00 p.m.-5:30 p.m.	Chair-debriefing	Allocated room 1 st committee
9:00 p.m.-1 a.m. (Saturday)	Evening event	Bei der Grünen Brücke 3

Saturday, September 22nd

9:00 a.m.-12:00 noon	General Assembly	Auditorium
12:00 noon-1:00 p.m.	Lunch break	Cafeteria
1:00 p.m.-3:00 p.m.	General Assembly	Auditorium
3:15 p.m.-4:00 p.m.	Closing Ceremony	Auditorium

How to AMUN

Who is who?

- **Add-Staff:** The highly appreciated Add-Staff passes notepaper, amendment paper, counts votes and serves beverages.
- **Delegate:** As a delegate it is your task to represent the nation you were allocated in the debates.
- **Ambassador:** The ambassador represents the country allocated to him/her and the nation's delegation as a whole.
- **Chair:** The chair structures the delegates' working process as well as the debate.
- **President of the General Assembly (PGA):** The PGA structures the debate during the General Assembly (GA).
- **Conference Manager:** The Conference Manager organizes the conference and is responsible for administrative tasks.
- **Secretary General:** The Secretary General is the highest authority of the conference.

Important vocabulary and useful phrases

- **House:** Everyone present in a committee
- **General Assembly (GA):** After the resolutions were debated sufficiently in the various committees and voted upon, all delegates come together in the GA to debate those resolutions which were passed in the committees.
- **Amendment:** If a delegate wishes to change anything in the resolution that is debated, he/she must write an amendment that must be passed on to the Chair through the Add-Staff.
- **Resolution:** The goal of every debate is to pass a resolution which discusses solutions for one Issue on the Agenda. Every delegate can submit a resolution (Main Submitter) or express the need or wish to discuss a certain resolution by becoming a Co-Submitter. Resolutions consist of preambulatory clauses and operative clauses.
- **Addressing the House:** Before delivering a speech every delegate has to address the house, for example: "Honorable Chairs, fellow Delegates, hardworking Add-Staff and dear Guests (if present)..."
- **Taking/Yielding the floor:** When a delegate gives a speech, he/she "takes the floor" and therefore has to "yield it back to the Chair" after he/she has finished.
- **Seconded:** Certain motions have to be "seconded twice" by the delegates, meaning that at least two delegates have to support the motion.
- **Being open to points of information:** After a delegate delivered his/her speech, the chair will ask whether the delegate is open to any points of information (questions). The delegate can be open to "any at all", a certain number or none.

Do's and don'ts

- Always **be on time:** At the beginning of every debate the chair will do a **roll-call** to see if all nations are present. When the chair calls out your country, raise your placard high and say "present".
- Always refer to yourself in **third-person**, e.g. "The delegate would like to point out..."
- Only speak when called onto the floor or when making a point or a motion.
- If you wish to communicate with other delegates, use **note paper** and pass it through the Add-Staff: The passing of notepaper is an opportunity for delegates to communicate within their committee but it is restricted to the topic that is currently debated. They have to be written in English.

Most important Points and Motions

Please note that you can find the complete list of Points and Motions as well as Pre-ambulatory Clauses and the Operative Clauses in the Rules of Procedure)

Points:

Points are requests to the Chair (student officer) or a speaker which you can voice during debate. They are not in order while there is a speaker on the floor (exceptions are: Point of Order and Point of Personal Privilege).

Point of Order	May be used to focus attention to a violation of the Rules of Procedures	Can be overruled by the presiding student officers if it is irrelevant or incorrect
Point of Personal Privilege	May be used if the delegate's ability to participate in the debate is decreased by something	Can never be overruled by the presiding student officers
Point of Information	Enables the delegate to ask the current speaker on the floor a question regarding his/her latest speech	Can be overruled by the presiding student officers
Point of Information to the Chair/President	Enables the delegate to ask the presiding student officer a question which is not in regard to the Rules of Procedure	Can never be overruled by the presiding student officers
Point of Parliamentary Enquiry	Enables the delegate to ask the presiding student officer a question which is in regard to the Rules of Procedure	Can never be overruled by the presiding student officers

Motions:

Motions are requests to the House/Chair (student officer) about the process of the debate which you can voice during debate. If you want to make a motion, raise your placard high after your chair has asked if there are any motions in the House.

Motion to Follow up	Can be raised by a delegate who wishes to follow up on a previous Point of Information	Can be overruled by the presiding student officers
Motion to make an Amendment	Is made when the delegate wishes to amend the Resolution (this motion is only entertained during Time Against and Open Debate; the delegate has to send an Amendment Paper to the presiding student officers)	Can be overruled by the presiding student officers
Motion to make a Friendly Amendment	Is made when the delegate wishes to correct mistakes (for example grammar, spelling). The amendment cannot change the content of the Resolution	Can not be overruled by the presiding student officers
Motion for a Right of Reply	Can be used by a delegate to complain and ask for an apology because of a potentially offending statement.	The presiding student officer is to decide if this is appropriate
Motion to Move into Time Against the Resolution/ Amendment	When in Time in Favour, the delegate can terminate the Time in Favour and move to Time Against	Can be overruled by the presiding student officers (this motion can be objected by other delegates who then have to deliver a speech)

Preambulatory Clauses (PCs):

The Preambulatory Clauses explain facts on the topic at hand and clarify the background of the problem. There are only certain words one is allowed to use when starting a Preambulatory Clause:

Acknowledging, Affirming, Anxious, Appreciating, Approving, Aware, Bearing in mind, Believing, Concerned, Confident, Contemplating, Convinced, Declaring, Deeply concerned, Deeply Conscious, Deeply convinced, Deeply disturbed, Deeply regretting, Deploring, Desiring, Determined, Emphasizing, Expressing appreciation, Expressing satisfaction, Fulfilling, Fully aware, Fully, alarmed, Fully believing, Guided by, Having adopted, Having approved, Having considered, Having decided, Having examined, Having received, Having reviewed, Keeping in mind, Noting further, Noting with approval, Noting with deep concern, Noting with regret, Noting with satisfaction, Observing, Reaffirming, Realizing, Recalling, Recognizing, Referring, Regretting, Stressing, Taking into account, Taking into consideration, Taking note, Viewing with appreciation, Viewing with apprehension, Welcoming

Operative Clauses (OCs):

These clauses determine which action has to be taken in order to solve the problem. As with Preambulatory Clauses, Operative Clauses must begin with one of the following words/phrases:

Accepts, Adopts, Affirms, Appeals, Appreciates, Approves, Authorizes, Calls upon, Commends, Condemns, Confirms, Considers, Decides, Declares, Deplores, Designates, Directs, Emphasizes, Encourages, Endorses, Expresses, Instructs, Invites, Notes, Reaffirms, Recognizes, Recommends, Regrets, Reiterates, Renews its appeal, Repeats, Suggests, Supports, Transmits, Urges, Welcomes

Every Operative Clause can be combined with the following words: Further ..., Strongly ...

The whole Rules of Procedure can be viewed at "alstermun.org/rules-of-procedure/".

Executive Team: Contact Information

Member	Function	Phone Number	Mail Address
Anton Falck	Secretary General	+49 1575 3995582	secretarygeneral.amun@gmail.com
Pablo Rosat	Deputy Secretary General	+49 176 63037369	secretarygeneral.amun@gmail.com
Marvin Carl	Conference Manager	+49 176 48209906	amun.conferencemanager@gmail.com
Shari Andrée	Deputy Conference Manager	+49 1577 4405612	amun.conferencemanager@gmail.com
David Jacob	Communication Manager	+49 1578 4794456	d-j@live.de
Laura Gerloff	Accommodation Manager	+49 1522 7993007	amun.accommodationmanager@gmail.com
Vanessa Nabel	Head of Staff	+49 151 68160224	amun.addstaff@gmail.com
Karla Eberle	Social Event Manager	+49 172 7501561	karla.eberle@icloud.com
Luisa Nabel	MUN-Director	+49 176 49141996	luisa.nabel@me.com
Michaela Weinbrenner	MUN-Director	+49 151 70119937	michaelaweinbrenner@gmx.de

In case of any emergency, any types of emergency aid can be reached by dialing 110 or 112.