

ALSTER MODEL UNITED NATIONS

BOOKLET



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Dear Delegates, Chairs, MUN-Directors and Guests,

Welcome to the third annual session of Alster Model United Nations!

Over the course of the last year, we have been working very hard to make this conference happen. Our team faced some challenges as we struggled to complete all tasks on time. Yet, since you are reading this, we have made it to AMUN 2018!

Throughout the last three years our conference has continuously grown. This year about 200 people will be involved in the conference, with 154 either involved as delegates or ambassadors. This poses challenges, but also great opportunities: While you may sometimes have to sit a little closer to your fellow delegates than last year, you will also get to hear more points of view, approach issues from more varying perspectives, get to know more people and most importantly have more fruitful debates.

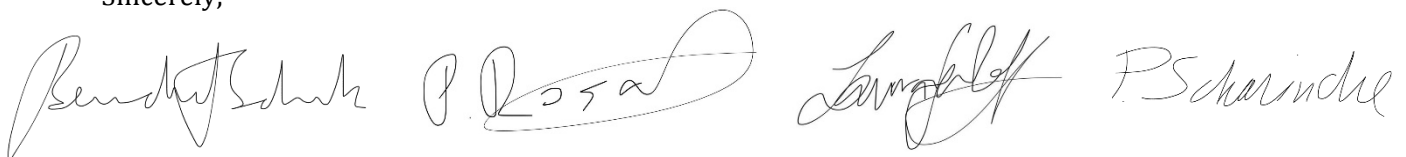
We currently live in a world where alliances and hostility, policies and stances can change in an instant. Therefore, finding issues which would still be relevant in half a year, was difficult and we were forced to take a leap on certain matters in question.

Of course, one does not expect for issues like the Yemeni civil war, the Syrian war, the Kashmir conflict in Asia and the territorial disputes in the Arctic Sea to fade away or be solved easily. They affect the daily lives of a great number of people and will be challenging to solve. Finding acceptable compromises for every nation involved while considering international law, NGOs and - most importantly - the people affected, will test your abilities and pose difficulties at some time. However, if you never lose faith in your own abilities and in those of your fellow delegates, we are certain that you will write exceptional resolutions for all the equally important issues.

During the next four days you will be able to meet people from all over Germany, Spain and Denmark. We know from first-hand experience that MUNs are a great way to connect with people from different schools or countries and establish new friendships. Although we have also encountered challenges, made mistakes and doubted ourselves, we have continuously grown due to past challenges, learned from our mistakes and improved - and so will you! You will not only improve your English and rhetorical skills, but also learn more about global politics, institutions and international relations.

We believe that taking part in such an event like Alster Model United Nations can change the way you will approach problems and the solutions you might find. You may take different points of view into consideration and come to conclusions based on facts, not opinions. Therefore, we are delighted to welcome YOU at AMUN 2018 and hope that YOU will have great four days filled with fruitful debates and endless fun!

Sincerely,



Benedict Schulz and Pablo Rosat
Secretaries General AMUN 2018

Laura Gerloff and Pauline Schmincke
Conference Managers AMUN 2018

Issues on the Agenda and Committees

1st Committee (DISEC)

- Preventing the use of chemical weapons
- Supporting administrative developments in post-conflict countries

Chairs: Anna Gundtoft
Carlo Martin

2nd Committee (ECOFIN)

- Ensuring the access to affordable, reliable and sustainable energy for all
- Ensuring the livelihood of small farmers after natural catastrophes

Chairs: Mathew Sleimann
Juliane Hilgert

3rd Committee (SOCHUM)

- Protecting child refugees in camps
- Taking measures to establish lasting peace in Yemen

Chairs: Veronica Gorbacova
Lara Wischnewski

4th Committee (SPECPOL)

- Establishing guidelines to adequate healthcare for pregnant women in LEDCs
- Taking measures to ensure the safety of journalists

Chairs: Janoš Vymer
Roberta Bojang

6th Committee (legal)

- Solving the territorial disputes in the Arctic Sea
- Establishing guidelines for member states to issue identification papers for refugees

Chairs: Leopold Lingenberg
Eoghan Engel

Security Council (UNSC)

- Mediating the military conflict between the Republic of Turkey and the Kurdish Militias
- Addressing the territorial conflict in the Kashmir Region
- Resolving the Ukraine conflict

Chairs: Benjamin Mahmutovic
Lucas Fichtl

Programme of Events

All activities in committees and the (de-)briefings will take place in building D.

Sunday, 21st October

Time	Event	Location
10:00 a.m.-10:45 a.m.	Welcoming	Auditorium (Klosterschule)
11:00 a.m.-1:15 p.m.	Opening Ceremony	Auditorium
1:15 p.m.-2:00 p.m.	Lunch break	Cafeteria
1:30 p.m.-2:00 p.m.	Chair-briefing	Allocated room 1 st committee
2:00 p.m.-5:15 p.m.	Lobbying	Allocated rooms
5:20 p.m.-5:45 p.m.	Chair-debriefing	Allocated room 1 st committee
6:00 p.m.-9:00 p.m.	Evening event	Studio/Cafeteria

There will be a chance to relax and change clothes in school before the evening event.

Monday, 22nd October

8:10 a.m.-8:30 a.m.	Chair-briefing	Allocated room 1 st committee
8:30 a.m.-1:00 p.m.	Committees in session	Allocated rooms
1:00 p.m.-2:15 p.m.	Lunch break	Cafeteria
2:15 p.m.-5:00 p.m.	Committees in session	Allocated rooms
5:00 p.m.-5:30 p.m.	Chair-debriefing	Allocated room 1 st committee
5:30 p.m.-7:00 p.m.	Evening event	Auditorium

Tuesday, 23rd October

8:10 a.m.-8:30 a.m.	Chair-briefing	Allocated room 1 st committee
8:30 a.m.-1:00 p.m.	Committees in session	Allocated rooms
1:00 p.m.-2:15 p.m.	Lunch break	Cafeteria
2:15 p.m.-5:00 p.m.	Committees in session	Allocated rooms
5:00 p.m.-5:30 p.m.	Chair-debriefing	Allocated room 1 st committee
8:00 p.m.-12 night (Wednesday)	Evening event	Bei der Grünen Brücke 3 (see map)

Wednesday, 24th October

9:00 a.m.-1:00 p.m.	General Assembly	Auditorium
	Security Council in Session	- to be announced -
1:00 p.m.-1:45 p.m.	Lunch break	Cafeteria
1:45 a.m.-3:45 p.m.	General Assembly	Auditorium
	Security Council in Session	- to be announced -
3:45 p.m.-4:30 p.m.	Closing Ceremony	Auditorium

Schools and Delegations

We are very happy to welcome twelve schools from three different countries, representing more than 50 delegations at this year's AMUN conference!

<i>School</i>	<i>Delegation</i>	
Århus Katedralskole (Denmark)		
	Ukraine	United Arab Emirates
	Republic of Yemen	
Rysensteen Gymnasium (Denmark)		
	United States of America	Republic of Colombia
	Republic of Turkey	
Ernestinenschule zu Lübeck (Germany)		
	Republic of India	Kingdom of Spain
	Socialist Republic of Vietnam	Kingdom of Thailand
Gymnasium Grootmoor (Germany)		
	Republic of Finland	Republic of Ecuador
	Japan	Tuvalu
	Kingdom of Morocco	WHO
	Republic of South Sudan	
Gymnasium Klosterschule (Germany)		
	French Republic	Republic of Nicaragua
	Democratic Republic of the Congo	Islamic Republic of Iran
		Islamic Republic of Pakistan
	State of Israel	Kingdom of Saudi-Arabia
	United Kingdom of Great Britain and Northern Ireland	People's Republic of Bangladesh
Gymnasium Süderelbe (Germany)		
	Republic of Kenya	Hashemite Kingdom of Jordan
Halepaghen-Schule (Germany)		
	Central African Republic	Canada
	State of Qatar	Republic of Belarus
Hansa-Gymnasium (Germany)		
	Republic of Serbia	
International School Alborán (Spain)		
	Kingdom of Denmark	Republic of Cuba
	Federal Republic of Germany	Republic of the Philippines
	Republic of the Philippines	Federal Republic of Somalia

Johannes-Brahms-Gymnasium (Germany)		
	Republic of Senegal	Italian Republic
Lise-Meitner-Schule (Germany)		
	Republic of Iraq	Iceland
	Kingdom of Sweden	State of Palestine
	Syrian Arab Republic	
State International School Seeheim (Germany)		
	Islamic Republic of Afghanistan	People's Republic of China
		Kingdom of the Netherlands
Struer Statsgymnasium (Denmark)		
	UNHCR	Russian Federation
	Kingdom of Norway	

Thank you!

Of course, you know the most important staff of this year's AMUN conference. But you did not expect that a conference this big could be organised by four people, did you? From amendment paper to zealous add staff – everything had to be organised: the rooms and the cookies for the committees, the badges and the booklets for the delegates, music and food for the evening events. Yes, the Executive Team has been quite busy.

However, without the support of some more people, we would never have made it. So thank you very much to

- our school's administration and especially our Principal Ms. Brandt-Dammann and her vice Principal Mr. Olliges,
- EF Education, Policke Herrenkleidung and the Miniatur Wunderland for supporting us financially,
- our school's cantine "Oase" and especially to Ms. Fischer for providing us with nutritious food and everything we need to serve you refreshments in the committees and for the evening events,
- the three guest speakers:
the President of the Hamburg Parliament Carola Veit,
ITLOS Legal Officer Matthias Füracker and
Ando Jacobi, who is also a member of our AMUN-Alumni-club,
- special thanks to Richard Yoneoka, the Consul General of the United States in Hamburg,
- *Soul Tracking*, one of the most promising newcomer bands,
- Mr. Hedde and Mr. Boltes, who supplied us with access to the internet and gavels,
- David Jacob, who built the needed sixth podium for our new committee,

How to AMUN

Who is who?

- **Add-Staff:** The highly appreciated Add-Staff passes notepaper, amendment paper, counts votes and serves beverages.
- **Delegate:** As a delegate it is your task to represent the nation you were allocated in the debates.
- **Ambassador:** The ambassador represents the country allocated to him/her and the nation's delegation as a whole.
- **Chair:** The chair structures the delegates' working process as well as the debate.
- **President of the General Assembly (PGA):** The PGA structures the debate during the General Assembly (GA).
- **Conference Manager:** The Conference Manager organizes the conference and is responsible for administrative tasks.
- **Secretary General:** The Secretary General is the highest authority of the conference.

Committees in this year's AMUN

- The First Committee (Disarmament and International Security)
- The Second Committee (Economic and Financial)
- The Third Committee (Social, Humanitarian and Cultural)
- The Fourth Committee (Special Politics and Decolonisation)
- The Sixth Committee (Legal)
- The Security Council

Important vocabulary and useful phrases

- **House:** Everyone present in a committee
- **General Assembly (GA):** After the resolutions were debated sufficiently in the various committees and voted upon, all delegates come together in the GA to debate those resolutions which were passed in the committees.
- **Amendment:** If a delegate wishes to change anything in the resolution that is debated, he/she must write an amendment that must be passed on to the Chair through the Add-Staff.
- **Resolution:** The goal of every debate is to pass a resolution which discusses solutions for one Issue on the Agenda. Every delegate can submit a resolution (Main Submitter) or express the need or wish to discuss a certain resolution by becoming a Co-Submitter. Resolutions consist of preambulatory clauses and operative clauses.
- **Addressing the House:** Before delivering a speech every delegate has to address the house, for example: "Honorable Chairs, fellow Delegates, hardworking Add-Staff and dear Guests (if present)..."
- **Taking/Yielding the floor:** When a delegate gives a speech, he/she "takes the floor" and therefore has to "yield it back to the Chair" after he/she has finished.
- **Seconded:** Certain motions have to be "seconded twice" by the delegates, meaning that at least two delegates have to support the motion.
- **Being open to points of information:** After a delegate delivered his/her speech, the chair will ask whether the delegate is open to any points of information (questions). The delegate can be open to "any at all", a certain number or none.

Do's and don'ts

- Always **be on time:** At the beginning of every debate the chair will do a **roll-call** to see if all nations are present. When the chair calls out your country, raise your placard high and say "present".
- Always refer to yourself in **third-person**, e.g. "The delegate would like to point out..."
- Always follow the dress-code (explained at the next page).
- Only speak when called onto the floor or when making a point or a motion.
- If you wish to communicate with other delegates, use **note paper** and pass it through the Add-Staff: The passing of notepaper is an opportunity for delegates to communicate within their committee but it is restricted to the topic that is currently debated. They have to be written in English

Dress-Code

At any MUN every delegate has to follow a specific dress-code:



If you identify as female, you should wear a trouser suit or dress/skirt and blouse a blazer (at least one button) and formal footwear (no trainers).

Make sure, that your skirt or dress is not shorter than one palm above the knee.

Jeans are not in order. Wear muted colours only and make sure there are no prints on the fabric!

If you identify as male, you should wear a suit and necktie (no bowties) and formal footwear (no trainers).



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Most important Points and Motions

Please note that you can find the complete list of Points and Motions as well as Preambulatory Clauses and the Operative Clauses in the Rules of Procedure)

Points:

Points are requests to the Chair (student officer) or a speaker which you can voice during debate. They are not in order while there is a speaker on the floor (exceptions are: Point of Order and Point of Personal Privilege).

Point of Order	May be used to focus attention to a violation of the Rules of Procedures	Can be overruled by the presiding student officers if it is irrelevant or incorrect
Point of Personal Privilege	May be used if the delegate's ability to participate in the debate is decreased by something	Can never be overruled by the presiding student officers
Point of Information	Enables the delegate to ask the current speaker on the floor a question regarding his/her latest speech	Can be overruled by the presiding student officers
Point of Information to the Chair/President	Enables the delegate to ask the presiding student officer a question which is not in regard to the Rules of Procedure	Can never be overruled by the presiding student officers
Point of Parliamentary Enquiry	Enables the delegate to ask the presiding student officer a question which is in regard to the Rules of Procedure	Can never be overruled by the presiding student officers

Motions:

Motions are requests to the House/Chair (student officer) about the process of the debate which you can voice during debate. If you want to make a motion, raise your placard high after your chair has asked if there are any motions in the House.

Motion to Follow up	Can be raised by a delegate who wishes to follow up on a previous Point of Information	Can be overruled by the presiding student officers
Motion to Make an Amendment	Is made when the delegate wishes to amend the Resolution (this motion is only entertained during Time Against and Open Debate; the delegate has to send an Amendment Paper to the presiding student officers)	Can be overruled by the presiding student officers
Motion to Make a Friendly Amendment	Is made when the delegate wishes to correct mistakes (for example grammar, spelling). The amendment cannot change the content of the Resolution	Can not be overruled by the presiding student officers
Motion for a Right of Reply	Can be used by a delegate to complain and ask for an apology because of a potentially offending statement.	The presiding student officer is to decide if this is appropriate
Motion to Move into Time against the Resolution/ Amendment	When in Time in Favour, the delegate can terminate the Time in Favour and move to Time against	Can be overruled by the presiding student officers (this motion can be objected by other delegates who then have to deliver a speech)

What are Resolutions?

Resolutions are the main subject of debate. They consist of Perambulatory- and Operative clauses:

Perambulatory Clauses (PCs)

The perambulatory clauses provide facts about the topic, causes of the problem and conditions that must be met when solving the problem at hand. These clauses can also be used to conclude which opinion or perspective the main submitter chose for the resolution. There are certain words one is allowed to use when starting a perambulatory clause.

Acknowledging, Affirming, Anxious, Appreciating, Approving, Aware, Bearing in mind, Believing, Concerned, Confident, Contemplating, Convinced, Declaring, Deeply concerned, Deeply Conscious, Deeply convinced, Deeply disturbed, Deeply regretting, Deploring, Desiring, Determined, Emphasising, Expressing appreciation, Expressing satisfaction, Fulfilling, Fully aware, Fully, alarmed, Fully believing, Guided by, Having adopted, Having approved, Having considered, Having decided, Having examined, Having received, Having reviewed, Keeping in mind, Noting further, Noting with approval, Noting with deep concern, Noting with regret, Noting with satisfaction, Observing, Reaffirming, Realising, Recalling, Recognising, Referring, Regretting, Stressing, Taking into account, Taking into consideration, Taking note, Viewing with appreciation, Viewing with apprehension, Welcoming

Operative Clauses (OCs):

These clauses determine which actions have to be taken in order to solve the problem. As with perambulatory clauses, operative clauses must start with one of the certain words/word combinations, allowed for OCs:

Accepts, Adopts, Affirms, Appeals, Appreciates, Approves, Authorizes, Calls upon, Commends, Condemns, Confirms, Considers, Decides, Declares, Deplores, Designates, Directs, Emphasizes, Encourages, Endorses, Expresses, Instructs, Invites, Notes, Reaffirms, Recognizes, Recommends, Regrets, Reiterates, Renews its appeal, Repeats, Suggests, Supports, Transmits, Urges, Welcomes

Every Operative Clause can be combined with the following words: Further ..., Strongly ...

The whole Rules of Procedure can be viewed at "alstermun.org/rules-of-procedure/".

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